

*****DUE BY JULY 10TH**
OF EACH UPCOMING SCHOOL YEAR

SEND TO: LOCKPORT CITY SCHOOL DISTRICT BUSINESS OFFICE
130 Beattie Avenue Lockport, New York 14094 (716) 478-4828 Fax (716) 478-4832

ALTERNATE TRANSPORTATION REQUEST FORM
JOINT CUSTODY ARRANGEMENTS WITH DOCUMENTATION
SCHOOL YEAR _____

ONE FORM FOR EACH CHILD IS NEEDED IF IN DIFFERENT BUILDINGS

DATE: _____

STUDENT NAME: _____

HOME ADDRESS: _____

SCHOOL ATTENDING: _____ GRADE: _____

CO - PARENT NAME: _____

CO - PARENT ADDRESS: _____

CO - PARENT PHONE #: HOME _____ CELL #: _____

The District will provide alternate transportation to any child attending kindergarten through grade twelve between the school and the co-parent's address within the district, **provided the co-parent's address meets the distance eligibility limits established by the District.**

Transportation to a co-parent's address is limited to a location within the attendance area of the school the child attends, **provided the address meets the District's distance eligibility requirements.**

TRANSPORTATION TO AND FROM A CO-PARENT'S HOME IS TO ONE SPECIFIC ADDRESS AM AND PM EVERY OTHER WEEK MONDAY - FRIDAY ONLY.
(NO 3 DAYS HERE AND 2 DAYS THERE)

This form **MUST** be received by the district business office no later than **JULY 10, of the upcoming school year.** so proper planning can be made to be sure room is available on the bus. Applications received after July 10th may result in an extended waiting period before arrangements can be made. Ridge Road Express will contact you as soon as arrangements are made.

PLEASE ATTACH THE SCHOOL CALENDAR OF THE WEEKS YOUR CHILD WILL BE AT YOUR HOME. ONCE THIS CALENDAR IS ESTABLISHED THERE CAN BE NO MODIFICATIONS UNTIL THE FOLLOWING SCHOOL YEAR. COURT DOCUMENTATION MUST BE ATTACHED VERIFYING SHARED CUSTODY EVERY OTHER WEEK.

APPROVED _____ DENIED _____ BUS # _____

*** A NEW FORM WILL BE DUE YEARLY BY JULY 10th OF THE UPCOMING SCHOOL YEAR WITH A CALENDAR**