



REQUIRED CONSENT FORM

IT IS MANDATORY THAT THIS FORM IS RETURNED, SIGNED AND DATED

GOOGLE APP FOR EDUCATION

As with any educational endeavor, a strong partnership with families is essential to a successful experience. The Lockport City School District requires consent from a parent before offering the tools in Google Apps for Education. The Lockport City School District uses Google Tools including email, Drive, Docs, Calendar, and other Google Tools. Using Google Apps for Education tools and services, students collaboratively create, edit and share files and websites for school related projects and communicate electronically with other students and teachers. These services are online and are available 24 hours a day, 7 days a week from any internet-connected computer. Lockport City School Districts use of Google Apps for Education is set up and secured solely for educational purposes. For that reason, our students are not subjected to advertising as it is disabled when our students access Google Apps for Education.

I give my consent

I do not give consent

Date:

Parent (Guardian) Signature – **REQUIRED**

Date – **REQUIRED**

Grade:

PUBLICITY (NOT LIMITED TO TELEVISION, NEWSPAPER, WEBSITE, SOCIAL MEDIA)

City School District encourages promotion of outstanding student achievement and recognition of school related activities. With your consent, we will allow for the recognition of your child in District related print & online publications and promotions which may include a student’s full name, school and grade level, photographs, video, audio, examples of work, recognition for achievements and/or involvement.

I give my consent

I do not give consent

First Name:

Parent (Guardian) Signature – **REQUIRED**

Date – **REQUIRED**

STUDENT ACCEPTABLE USE POLICY (ON THE BACK OF THE FORM)

My child and I have read and agree to abide by the Acceptable Use Policy and Guidelines of the Lockport City School District. We understand and agree to use technology and communicate in an appropriate manner, honoring all relevant laws, regulations and guidelines. I understand that violations of the Student Acceptable Use Policy may result in suspension of internet privileges and disciplinary action. We agree to follow the Student Acceptable Use Policy and understand our responsibility for the privilege of using these innovative educational technologies.

Student Signature

Date

Student Last Name:

Parent (Guardian) Signature – **REQUIRED**

Date – **REQUIRED**

We encourage you to learn more about our use of Google Apps for Education, Publicity, and our Student Acceptable Use Policy and to review our guidelines for posting on the Lockport City School District website and social media that are always available online at: <http://www.lockportschools.org/TechGuidelines>

THIS CONSENT SHALL REMAIN IN EFFECT UNTIL AN UPDATED FORM IS SUBMITTED.

PLEASE PRINT

STUDENT USE OF ELECTRONIC INFORMATION SYSTEMS (ACCEPTABLE USE POLICY)

The Board of Education will provide student access to various electronic information systems through the District's computer system ("DCS" hereafter) consisting of software, hardware, computer networks and electronic communication systems. This may include access to systems such as electronic mail, internet or intranet services. It may include the opportunity for some students to have independent access to the District systems from their home or other remote locations. All use of District systems, including independent use off school premises, shall be subject to this policy and accompanying regulations. Further, all such use must be in support of education and/or research and consistent with the goals and purposes of the Lockport City School District.

One purpose of this policy is to provide notice to students and parent/guardians that, unlike most traditional instructional or library media materials, the District information systems will allow student access to external computer systems not controlled by the School District where it is impossible for the District to screen or review all of the available materials. Some of the available materials may be deemed unsuitable by parents/guardians for student use or access. This policy is intended to establish general guidelines for acceptable student use. Parents/guardians of students must be willing to share the responsibility to set and convey standards for appropriate and acceptable use of the District's systems to their children.

Standards of Acceptable Use

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to the use of the District systems. This policy does not attempt to articulate all required and/or acceptable uses of the District systems; nor is it the intention of this policy to define all inappropriate usage. Administrative regulations will further define general guidelines of appropriate student conduct and use as well as proscribed behavior.

Lockport City School District students shall also adhere to the laws, policies and rules governing electronic systems including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Students who engage in unacceptable use may lose privileged access of district systems in accordance with applicable due process procedures, and may be subject to further discipline under the District's school conduct and discipline policy and the District Code of Conduct. The District reserves the right to pursue legal action against a student who willfully, maliciously, or unlawfully damages or destroys property (physical and/or intellectual) of the District. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously, or unlawfully damages or destroys

District property pursuant to General Obligations Law Section 3-112.

Student data files and other electronic storage areas are considered to be school district property, subject to control and inspection. The Superintendent of Schools or his/her designee may access all such files and communications without prior notice to ensure system integrity and that users are complying with the requirements of this policy and accompanying regulations. Students SHOULD NOT expect that information stored on district systems will be private.

Notification/Authorization

The District's Acceptable Use Policy and Regulations is made available to parents and students in order to provide notice of the school's requirements, expectations, and students' obligations when accessing the district information systems at www.lockportschools.org or by request to the Director of Assessment and Technology.

The District requires a consent form to be on file for every student regarding access to Google tools, publicity and Student Acceptable Use. Should a parent wish to change consent, they may do so by completing the appropriate form. Procedures define the process by which parents may submit a written request to change student use of the district information systems in accordance with the law, Commissioner's Regulations and or District policies and procedures.