



Lockport City School District Student Registration Checklist

FIRST: Begin the registration process [online](#). If you have a Parent Portal account, begin registration by logging into [Parent Portal](#).

NEXT: Please submit to the Board of Education, 130 Beattie Avenue, the documents and completed forms indicated on the registration checklist. All forms can be downloaded from the student registration webpage www.lockportschools.org/registration or picked up at the BOE.

- Two (2) current proofs of residency
- Photo Identification such as license or passport
- Updated custody papers
- Proof of Age for student such as birth certificate, passport, or baptism certificate
- Completed [Home Language Questionnaire](#)
- Completed Residency Supplemental
- New York State Migrant Education Program Parent Survey
- Google APP for Education Consent Form
- Health History Form: include updated physical and immunization record
- Free and Reduced Lunch Form/Community Eligibility Provision Form
- Consent Form for Authorization for release of information
- Completed Emergency Health Form

For Students with IEPS or 504 Plan:

- Consent Form for Medicaid
- Current copy of IEP
- Current copy of 504 Plan

If you are registering for kindergarten and your child attends UPK at John Pound, online registration is NOT required, you need this documentation ONLY:

- Completed [Home Language Questionnaire](#)
- Completed Residency Supplemental
- New York State Migrant Education Program Parent Survey
- Google APP for Education Consent Form
- Health History Form: include updated physical and immunization record
- Free and Reduced Lunch Form/Community Eligibility Provision Form
- Change of Address Form with two (2) current proofs of residency (if applicable)
- Updated custody papers
- Completed Emergency Health Form