



North Park Junior High School

Eligibility Expectations

Philosophy and Purpose:

North Park Junior High School is charged with the very specific task of helping students transition from the elementary years of school to the secondary levels of expectations. In these years, it is important for students to understand their growing role and responsibility in the education process. It is also important for the school to provide a structure of support to assist students in their growth. With this in mind North Park Junior High School has established an eligibility policy for participation in school related activities.

Expectations:

In order to participate in school related activities (listed below) students are to meet the following expectations in the areas of Attendance, Behavior, and Credits (academic performance):

- **Attendance:** Students are expected to be to school at a rate of 90% or better. The building principal may excuse absences due to unusual circumstances. Absences AND tardies will be deducted from perfect attendance. Students who are home suspended or in ISS may not participate or practice on the day they are assigned, including weekends if they are suspended on Friday (unless Friday is their last scheduled day of suspension or ISS). Students must be in school by 10:25 AM to be eligible to participate that day or the equivalent of 5 periods that day. (Managed by main office.)
- **Behavior:** Students are to abide by the student code of conduct. Excessive office disciplinary referrals and/or suspensions may result in ineligibility. (Managed by main office.)
- **Credits:** Students must have a 65% or higher in at least 4 classes.
For sports related activities, Physical Education must be one other 4 classes. (Managed by teachers/team.)

Students who are not passing at least 4 classes should seek out their teachers for extra help. Extra help can be obtained during a study hall, lunch, before, or after school.

Every other Thursday, teachers will submit a list of students who are failing their course based on **cumulative average** (*Projected Final Average in Eschool Gradebook*). The building principal will then publish a list of those students who are ineligible every other Monday morning. The first list will be published on the 2nd Monday of the school year. Once on the ineligible list, students remain ineligible until the next list is published or until the condition causing the ineligibility is removed. For academic ineligibility, team leaders have access to remove a student from the list, if determined by the teacher(s) that the student has met requirements to improve their grade(s).

Procedure for determining/reporting eligibility

Academic:

- Every other Wednesday, teachers will calculate their students “to date, cumulative average” and report any students below a 65% on the given Eligibility Report Sheet.
- Teachers will receive an Eligibility Report Sheet every other week (on the first day of the week).
- Teachers must submit Eligibility Report Sheets to the main office by Thursday.

Attendance:

- Office secretaries will run an attendance report

Behavior:

- Office secretaries will run a behavior report

Reporting Ineligibility:

- The managing secretary will keep a Google Sheet listing students who do not meet 1 or more of the expectations. This google sheet will be shared with staff by the end of the day Friday (or last day of the week).
- The managing secretary will fill out the eligibility letter and mail them home.
- Students will receive a copy of the letter in their homeroom on the first day of the Ineligibility period.

“Ineligible” means:

| | |
|-----------------------------|---|
| Interscholastic Sports: | A student athlete may practice with the team but may not participate in the contests. |
| Extracurricular Clubs: | Students may NOT participate in any meeting, rehearsal/performance, etc. This may include but not limited to: Intramurals, Clubs, Drama/Musical, etc. |
| Extracurricular Activities: | Students may NOT attend after school events or activities. This may include but not limited to: Dance, Activity Nights, Attend an Event as a Spectator (sports, drama, etc), and others as deemed appropriate by the school administration. |

NORTH PARK JUNIOR HIGH SCHOOL: Academic Eligibility Tracking Log

Student Name: _____

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------------|--------|---------|-----------|----------|--------|
| Date | | | | | |
| Subject | | | | | |
| Teacher Signature | | | | | |

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------------|--------|---------|-----------|----------|--------|
| Date | | | | | |
| Subject | | | | | |
| Teacher Signature | | | | | |

*One way to improve your grade is to seek out your teachers for additional help and/or making up back work. Please use this log to track the times you have met with your teachers.

NORTH PARK JUNIOR HIGH SCHOOL: Academic Eligibility Tracking Log

Student Name: _____

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------------|--------|---------|-----------|----------|--------|
| Date | | | | | |
| Subject | | | | | |
| Teacher Signature | | | | | |

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------------|--------|---------|-----------|----------|--------|
| Date | | | | | |
| Subject | | | | | |
| Teacher Signature | | | | | |

*One way to improve your grade is to seek out your teachers for additional help and/or making up back work. Please use this log to track the times you have met with your teachers.

Eligibility Report Sheet

Please return the eligibility report sheet to the main office by Thursday. Students who have a cumulative average of less than 65% should be added to this list. Please turn into the main office even if you do not have any students who would be ineligible.

Teacher Name: _____

Subject: _____

| | |
|-----------|-----------|
| 1. _____ | 15. _____ |
| 2. _____ | 16. _____ |
| 3. _____ | 17. _____ |
| 4. _____ | 18. _____ |
| 5. _____ | 19. _____ |
| 6. _____ | 20. _____ |
| 7. _____ | 21. _____ |
| 8. _____ | 22. _____ |
| 9. _____ | 23. _____ |
| 10. _____ | 24. _____ |
| 11. _____ | 25. _____ |
| 12. _____ | 26. _____ |
| 13. _____ | 27. _____ |
| 14. _____ | 28. _____ |



North Park Junior High School
160 Passaic Ave
Lockport, NY 14094
716-478-4700

Student Name: _____ Date: Weeks of: _____

Homeroom: _____

The letter is to inform you that your student is on our ineligible list for all extracurricular school activities. The period of ineligibility is listed above, typically Monday to Monday(2 weeks). Students are ineligible if they are failing more than 3 classes, have poor attendance, or have excessive disciplinary referrals. The reason(s) for your child being on the list is:

- () Academic: The student has a failing **cumulative average** in the following subjects:
- | | | | |
|-----------------|----------------------|------------------------|----------------|
| () English | () Social Studies | () Art | () Technology |
| () Mathematics | () Foreign Language | () Music | () FACS |
| () Science | () Health | () Physical Education | |

() Attendance is less than 90%, this includes being tardy to school

() Excessive disciplinary referrals for poor behavior.

Being on the ineligible includes but is not limited to:

- Students may NOT attend after school functions such as athletic contests or dances.
- Student-Athletes may practice with their team but not play in the game.
- Student may NOT participate in an extracurricular club or activity such as drama and intramurals.

Solutions to getting off the ineligibility list include but are not limited to:

- Staying after for extra help, being in an AIS class, or studying
- Being prepared for class-including homework, book, and notebook
- Participating in class, including asking questions and taking notes
- Staying current on your science labs
- Being to school every day you are able and being on time
- Following our school rules and expectations for positive behavior

A detailed explanation of the eligibility expectations can be found on page 12 of the student handbook. If there are unique circumstances affecting a student's academic performance or attendance, you should contact your student's counselor to discuss with them.

Sincerely,

Bernadette L. Smith
Principal