

PROCEEDINGS OF THE BOARD OF EDUCATION

Work Session Meeting

October 9, 2019

6:00 p.m.

Minutes No. 8

October 9, 2019

6:00 p.m.

Present: President Linderman, Vice President Young, and Board Members Fiegl, Hare, Lambalzer, Pratt, and Tobin– 7.

Absent: Secretary Sandell (Excused) - 1

President Linderman called the meeting to order at 6:00 p.m.

No. 328 On motion by Board Member Fiegl, seconded by Board Member Tobin, the Board moved into executive session at 6:02 p.m. to discuss and receive updates on items concerning the employment history for two specific people for reasons leading to potential employment not associated with a bargaining union and the employment history for reasons of a volunteer assignment for one individual. Matters that relate to student and staff safety will also be discussed as it relates to securing buildings. Student issues protected under FERPA that relate to transportation were also discussed. – Ayes 7.

No. 329 On motion by Board Member Tobin, seconded by Board Member Fiegl, the Board moved out of executive session at 7:14 p.m. – Ayes 7.

The Pledge of Allegiance was led by Board Member Hare.

DISCUSSION

- Review of the proposed agenda for the October 23, 2019 meeting.
- Review of the June 30, 2019 External Audit with John Schiavone, Lumsden and McCormick
- Board of Education Vacancy – two candidates – interviews October 22, 2019 at 6:30 and 7:00 p.m. – Business office to set up interviews

ACTION

BUSINESS MATTERS

No. 330 On Motion by Board Member Pratt

WHEREAS, an independent external audit of the records of the City School District of the City of Lockport for the school year 2019-2020 has been completed by the firm of Lumsden and McCormick, in accordance with Section 2116-a(3)(a) of the Education Law, and

WHEREAS, a report of this independent audit and management letter has been delivered to the Clerk of the Board of Education and copies of the audit report and management letter made available to the members of the Board of Education, such report includes the Annual Financial Report and Audit of Extraclassroom Activity Funds,

THEREFORE BE IT RESOLVED: That receipt and acceptance of the audit report be and it hereby is noted in the proceedings of the Board of Education, and

BE IT FURTHER RESOLVED: That the filing of these reports by the Clerk of the Board of Education with the Office of Audit Services of the State Education Department, the Office of the State Comptroller of the State of New York, and the Bureau of the Census of the Federal Audit Clearinghouse, in accordance with the pertinent regulations be and hereby is approved, and

BE IT FURTHER RESOLVED: That the Clerk be and she hereby is directed to publish the required notice that such audit has been completed and that copies of the audit reports are on the district website and are on file with the office of the Clerk of the Board of Education at 130 Beattie Avenue, Lockport, New York, and are available as a public record for inspection by all interested persons.

Seconded by Board Member Fiegl – Ayes 7.

No. 331 On Motion by Board Member Pratt

RESOLVED: That the Board of Education of the Lockport City School District does hereby approve the External Audit Corrective Action Plan (CAP) associated with the audit report prepared by Lumsden & McCormick, LLC.

Seconded by Board Member Fiegl – Ayes 7.

No. 332 On Motion by Board Member Pratt

RESOLVED: That the Board of Education does hereby approve the 2020-2021 Budget Development Calendar.

Seconded by Board Member Fiegl – Ayes 7.

No. 333 On Motion by Board Member Pratt

THEREFORE BE IT RESOLVED: That upon the recommendation of Trautman Associates, Architect the contract for the Storage Buildings at North Park Junior High School and Emmet Belknap Intermediate School be and hereby is awarded to the below contractor in the amount stated in accordance with plans and specifications prepared by the architect for the Board, and

BE IT FURTHER RESOLVED: That examination of this bid indicates the low bidder to be as follows:

Peterson Heating & Cooling – General Trades	
Base Bid	\$158,000.00
Alternate #1 – Add concrete at perimeter of buildings	<u>\$ 12,000.00</u>
Total	\$170,000.00

BE IT FURTHER RESOLVED: That the architects for the Board be, and they hereby are, authorized and directed to notify the above contractor of the award of said contract on the basis of their low bid for the above project and to prepare the contract for the same and that counsel for the Board be and he hereby is authorized and directed to secure execution of the necessary contract, to approve the same, and to secure and approve the necessary insurance certificate, all in accordance with the above, and

BE IT FURTHER RESOLVED: That the President of this Board be and he hereby is authorized and directed in the name of the Board to execute contract with said company in accordance with the provisions hereof, and

BE IT FURTHER RESOLVED: That on execution of said contract and insurance certificates, the bid security deposited by the bidders shall be returned to them, in accordance with instructions to bidders.

Seconded by Board Member Fiegl – Ayes 7.

No. 334 On Motion by Board Member Pratt

RESOLVED: That the Board of Education does hereby accept and approve the agreement with Cross Training Football, Inc. d/b/a/ Inside Out Schools effective September 1, 2019 through June 30, 2020, in an amount not to exceed \$11,000.00, and

BE IT FURTHER RESOLVED: That the Superintendent be and she hereby is authorized and directed to sign the contract.

Seconded by Board Member Fiegl – Ayes 7.

PERSONNEL MATTERS

No. 335 On Motion by Board Member Pratt

RESOLVED: That the appointment of Allyson Quader as musical stage manager at North Park Junior High School at the stipend of \$535.91 be approved for the 2019/2020 school year.

Seconded by Board Member Fiegl – Ayes 7.

No. 336 On Motion by Board Member Pratt

RESOLVED: That the appointment of Mary Kofahl as Vocal Activities Co-Advisor at North Park Junior High School at a stipend of \$702.22 be approved for the 2019/2020 school year.

Seconded by Board Member Fiegl – Ayes 7.

No. 337 On Motion by Board Member Pratt

RESOLVED: That the appointment of Rachel O'Sheehan as STEAM Club advisor at Anna Merritt Elementary School at a stipend of \$702.22 be approved effective for the 2019/2020 school year.

Seconded by Board Member Fiegl – Ayes 7.

No. 338 On Motion by Board Member Pratt

RESOLVED: That the appointment of Deborah Laurendi as certified substitute teacher (NY State retired) at the rate of \$16.57 per hour be approved effective October 11, 2019.

Seconded by Board Member Fiegl – Ayes 7.

No. 339 On Motion by Board Member Pratt

RESOLVED: That the resignation of Kathy Jo Kearns as substitute teacher be approved effective October 10, 2019.

Seconded by Board Member Fiegl – Ayes 7.

No. 340 On Motion by Board Member Pratt

RESOLVED: That the resignation of Alyshia Woolley as noon hour monitor and substitute breakfast monitor be approved effective October 10, 2019.

Seconded by Board Member Fiegl – Ayes 7.

No. 341 On Motion by Board Member Pratt

RESOLVED: That the appointment and related stipends of the following staff to the Academic Intervention Services program at Lockport High School West at Charlotte Cross for the 2019/2020 school year be approved:

Teacher: \$160.00 for each 8 hours (2 hours of planning & 6 hours of instruction)

Teacher Aide: \$90.00 for each 6 hours of instruction

a) Kim Kremer

Special Education Teacher

	Mentee	Position	Mentor
a)	Aaron Edwards	Technology Teacher	Jeff Rogowski
b)	Jennifer Sullivan	Special Ed. Teacher	Sue O'Brien
c)	Nicole Sapienza	Special Ed. Teacher	Lynn Simonian
d)	Deana Chiappone Kahle	Special Ed. Teacher	Allison Sullivan
e)	Mary Kofahl	Music Teacher	Joanne Taylor
f)	Karaline Lopoyda	Elementary Ed. Teacher	April Press
g)	Natalie Korchowsky	Art Teacher	Heidi Hildreth
h)	Matthew Nickle	Music Teacher	Naomi Moore
i)	Megan Vona	Elementary Ed. Teacher	Krista Radwanski
j)	Haley Rice	English Teacher	Hilary Kunkel
k)	Alexandra Ottaviano	Elementary Ed. Teacher	Erika O'Brien
l)	Jeffrey Schmidt	Social Studies Teacher	Kelly Mahalic
m)	Jamie Lynn Schragel	Special Ed. Teacher	Deb Dietz

Seconded by Board Member Fiegl – Ayes 7.

No. 349 On Motion by Board Member Fiegl

RESOLVED: That the appointment of Ann Strong, lifeguard at the rate of \$18.00 per hour be approved effective October 11, 2019.

Seconded by Board Member Tobin – Ayes 7.

No. 350 On Motion by Board Member Fiegl

RESOLVED: That the appointment of Tina Burke, 5490 Hartford Drive, Lockport, New York, 14094 as substitute school nurse at the rate of \$20.00 per hour be approved, pending fingerprint clearance, effective October 11, 2019.

Seconded by Board Member Tobin – Ayes 7.

No. 351 On Motion by Board Member Fiegl

RESOLVED: That the appointment of Tim Martin as co-Pep Band Advisor at Lockport High School for the 2019/2020 school year at the stipend of \$517.42 be approved.

Seconded by Board Member Tobin – Ayes 7.

No. 352 On Motion by Board Member Fiegl

RESOLVED: That the revised stipend for Megan Dray as co-Pep Band Advisor at Lockport High School for the 2019/2020 school year be approved at \$517.42.

Seconded by Board Member Tobin – Ayes 7.

No. 353 On Motion by Board Member Fiegl

RESOLVED: That appointment of Erin Butler as co-Musical Stage Director at Anna Merritt Elementary School for the 2019/2020 school year at the stipend of \$351.11 be approved.

Seconded by Board Member Tobin – Ayes 7.

No. 354 On Motion by Board Member Fiegl

RESOLVED: That the revised stipend for Theresa Niver as co-Musical Stage Director at Anna Merritt Elementary School for the 2019/2020 school year be approved at \$351.11.

Seconded by Board Member Tobin – Ayes 7.

No. 355 On Motion by Board Member Fiegl

RESOLVED: That the appointment of Sherrill Maier as SADD Advisor at Lockport High School for the 2019/2020 school year be rescinded.

Seconded by Board Member Tobin – Ayes 7.

No. 356 On Motion by Board Member Fiegl

RESOLVED: That the appointment of Molly Taylor as SADD Advisor at Lockport High School at the stipend of \$702.22 for the 2019/2020 school year be approved.

Seconded by Board Member Tobin – Ayes 7.

No. 357 On Motion by Board Member Fiegl

RESOLVED: That the appointment of the following pre-service/student teachers be approved for the 2019/2020 school year. There shall be no compensation for these appointments.

a) Rachel Rossow

AM

NCCC/Michelle Hamilton

b) Ashley Banks

NP

NCCC/Michelle Hamilton

Seconded by Board Member Tobin – Ayes 7.

No. 358 On Motion by Board Member Fiegl

RESOLVED: That the resignation of David Lowrey as certified substitute teacher, substitute teaching assistant and temporary assistant custodian be approved effective October 10, 2019.

Seconded by Board Member Tobin – Ayes 7.

No. 359 On Motion by Board Member Fiegl

RESOLVED: That the resignation of Gerald Hromowyk as substitute noon hour monitor be approved effective end of day September 24, 2019 pending his appointment as noon hour monitor.

Seconded by Board Member Tobin – Ayes 7.

No. 360 On Motion by Board Member Fiegl

RESOLVED: That the appointment of Gerald Hromowyk as noon hour monitor at the rate of \$13.00 per hour be approved effective September 25, 2019.

Seconded by Board Member Tobin – Ayes 7.

No. 361 On Motion by Board Member Fiegl

RESOLVED: That the appointment of Robynann Zimmerman as breakfast monitor at the rate of \$13.00 per hour be approved effective September 4, 2019.

Seconded by Board Member Tobin – Ayes 7.

No. 362 On Motion by Board Member Fiegl

RESOLVED: That the resignation of Jamie Guerra as substitute teacher, substitute teaching assistant and substitute teacher aide effective October 10, 2019 be approved.

Seconded by Board Member Tobin – Ayes 7.

No. 363 On Motion by Board Member Pratt

RESOLVED: That the appointment of the following staff and related stipends to the Academic Intervention Services program at Lockport High School for the 2019/2020 school year be approved.

Teachers: \$160.00 for each 8 hours (including 2 hours of planning & 6 hours of instruction)

Teaching Assistants: \$96.00 for each 6 hours of instruction

a) Thomas Dockery	Social Studies Teacher
b) Tamara Greiner	Mathematics Teacher
c) Mary Clyde	Mathematics Teacher
d) Monica Harling	Mathematics Teacher
e) Karl Griffin	Social Studies Teacher
f) Donna Coakley	Mathematics Teacher
g) Louis Cercone	English Teacher
h) Gregory Bronson	Social Studies Teacher
i) Lindsay Degan	Special Education Teacher
j) Edith White	Science Teacher
k) Joseph Spero	English Teacher
l) Ross Richards	Science Teacher
m) Kiersten Nagy	Mathematics Teacher
n) Valerie Hamluk	Spanish Teacher
o) Megan Kowalski	Special Education Teacher
p) Lisa Burg	Mathematics Teacher
q) Carol Tall	Mathematics Teacher
r) Jean Gallo	Science Teacher
s) Katelyn Mazurkiewicz	Mathematics Teacher
t) Cathleen Spero	Science Teacher
u) Joanne Bull	Mathematics Teacher
v) Susan Long	Mathematics Teacher
w) Nancy Buffone	Mathematics Teacher
x) Erik Musto	Social Studies Teacher
y) Mike Gunsolus	English Teacher
z) Terry Garlock	Teaching Assistant
aa) MaryAnn Guyett	Teaching Assistant

Seconded by Board Member Hare – Ayes 7.

No. 364 On Motion by Board Member Pratt

RESOLVED: That the resignation for retirement of Adrienne Sutton, teacher aide at Emmet Belknap Intermediate School effective end of day on January 6, 2020 be approved following twenty years of service to the district.

Seconded by Board Member Hare – Ayes 7.

No. 365 On Motion by Board Member Pratt

RESOLVED: That the appointment of Jessica Forgette as co-Honor Society Advisor at North Park Junior High School at the stipend of \$266.10 be approved for the 2019/2020 school year.

Seconded by Board Member Hare – Ayes 7.

No. 366 On Motion by Board Member Pratt

RESOLVED: That the revised stipend for Danielle Kruse as co-Honor Society Advisor at North Park Junior High School at the stipend of \$266.10 be approved.

Seconded by Board Member Hare – Ayes 7.

No. 367 On Motion by Board Member Pratt

RESOLVED: That the appointment of Martha Putnam, 5642 Keck Road, Lockport, New York, 14094, as athletic department volunteer for soccer be approved for the fall 2019 athletic season.

Seconded by Board Member Hare – Ayes 7.

No. 368 On Motion by Board Member Pratt

RESOLVED: That the resignation of Donna Stuttler as substitute teaching assistant, substitute teacher aide and substitute noon hour monitor be approved, effective October 10, 2019.

Seconded by Board Member Hare – Ayes 7.

No. 369 On Motion by Board Member Pratt

RESOLVED: That the resignation of Erin Adams as certified substitute teacher be approved, effective end of day on October 9, 2019 pending her appointment as teaching assistant.

Seconded by Board Member Hare – Ayes 7.

No. 370 On Motion by Board Member Pratt

RESOLVED: That the appointment of Erin Adams, teaching assistant at the salary of \$30,121 (prorated) of the teaching assistant salary schedule, be approved, effective October 10, 2019. This is a three-year probationary appointment with an approximate tenure date of October 10, 2022.

Seconded by Board Member Hare – Ayes 7.

No. 371 On Motion by Board Member Pratt

RESOLVED: That the appointment of Sandra Townsend, substitute teacher aide and substitute noon hour monitor at the rate of \$11.10 per hour be approved, effective October 10, 2019.

Seconded by Board Member Hare – Ayes 7.

No. 372 On Motion by Board Member Pratt

RESOLVED: That the resignation for retirement of Eugene Lewis, Head Custodian, be approved, effective end of day November 30, 2019, following 45 years of service to the district.

Seconded by Board Member Hare – Ayes 7.

No. 373 On Motion by Board Member Pratt

RESOLVED: That the appointment of Eugene Lewis as temporary assistant custodian at the rate of \$14.19 per hour be approved, pending physical clearance, effective January 1, 2020.

Seconded by Board Member Hare – Ayes 7.

No. 374 On Motion by Board Member Pratt

RESOLVED: That the appointment of the following pre-service/student teacher for the 2019/2020 school year be approved. There shall be no compensation for this appointment.

Raynolds Kusi

CU

NYU/Erika Jackson

Seconded by Board Member Hare – Ayes 7.

No. 375 On Motion by Board Member Hare

RESOLVED: That the following Policies/Regulations/Exhibits are to be adopted:

- a) 1320 – Nomination and Election of Board Officers and Duties of the President, Vice President, and Secretary
- b) 7522 – Concussion Management
- c) 7522R – Comprehensive Concussion Management
- d) 7522E – Graduated Return to School Protocol
- e) 7522E1 – Strategies to Prevent Concussions
- f) 7522E2 – Student Athlete & Parent/Legal Guardian Concussion Statement

Seconded by Board Member Tobin – Ayes 7.

No. 376 On Motion by Board Member Fiegl
RESOLVED: That the following Policy/Exhibit is to be deleted:
 a) 4211/4211E – Organizational Chart
Seconded by Board Member Pratt – Ayes 7.

SPECIAL NEEDS

No. 377 On Motion by Board Member Hare
RESOLVED: That the minutes from the Committee on Preschool Special Education meetings of
September 5, 20, 23, 25, 2019, be approved as attached.
Seconded by Board Member Young – Ayes 7.

No. 378 On motion by Board Member Hare, seconded by Board Member Young, the meeting
was adjourned at 8:00 p.m. – Ayes 7.

Deborah A. Coder
Clerk of the Board